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To Whom It May Concern:

I am pleased to provide a reference letter for **ROBERTA P. ROFFO, M.Ed.**, a longtime Haverhill educator and community leader, and a small business owner. As mayor, it has been my pleasure to know Ms. Roffo for the past twenty years.

Ms. Roffo began her teaching career in the Haverhill Public Schools as a school library media specialist, after a 14-year career in the Massachusetts Department of Education as a program specialist in literacy and grant writing. Ms. Roffo went beyond being a dedicated educator--she also brought her unique knowledge and skills as a grant writer to our school district and led the efforts to win eight reading and literacy grants worth over three million dollars to the school department. In addition, Ms. Roffo taught grant writing as a professional development offering in the school district, inspiring others to write winning grant proposals for the benefit of the district in critical areas including after-school programs and school building repairs.

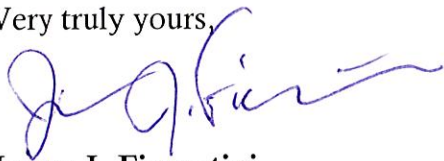
Always an advocate for education, and with interests in many areas, Ms. Roffo earned five teaching licenses; and in addition to her work in school libraries, she worked as a reading and writing specialist, an instructional technology specialist, and an English Language Learner teacher across grades K-8 in her 21-year career in Haverhill -- flexibly working where she was most needed to meet the changing needs of the district and students.

Ms. Roffo is also a strong leader in our community, as president of our historic and treasured East Parish Meeting House, which she helped get listed on the national and state Registers of Historic Places. As president, she manages all aspects of the Meeting House operations, including coordinating community events, and publicity and marketing through social media posts, emails, signage, a website, and public presentations. Our colonial New England Meeting House would not still be standing without the efforts of Ms. Roffo. She successfully led a decade-long effort to restore our Meeting House, which was in desperate need of repair, by winning state and private historic preservation grants to fund the necessary repairs and overseeing these projects. She is now succeeding in inspiring our next generations to enjoy and take care of the historic East Parish Meeting House and the necessary ongoing maintenance. The community is grateful.

Bringing together her love of reading, writing, technology and research, as well as her insatiable curiosity, Ms. Roffo established a freelance digital writing business after completing her full-time teaching career. Ever a professional, Ms. Roffo would be an asset to any company fortunate enough to work with her on any endeavor she pursues.

If she had the time, I would love to have Ms. Roffo on a City board. She has done so much to improve our city, and I look forward to seeing her future successes.

Very truly yours,

A handwritten signature in blue ink, appearing to read "James J. Fiorentini". The signature is fluid and cursive, with a long horizontal stroke at the end.

James J. Fiorentini
Mayor

JJF/lyf